

The University of Maine DigitalCommons@UMaine

Maine Town Documents

Maine Government Documents

1919

Annual Reports of the Town Officers of the Town of Manchester, Maine for the Municipal Year Ending February 15 1919

Manchester (Me.)

Follow this and additional works at: <https://digitalcommons.library.umaine.edu/towndocs>

Repository Citation

Manchester (Me.), "Annual Reports of the Town Officers of the Town of Manchester, Maine for the Municipal Year Ending February 15 1919" (1919). *Maine Town Documents*. 2985.
<https://digitalcommons.library.umaine.edu/towndocs/2985>

This Report is brought to you for free and open access by DigitalCommons@UMaine. It has been accepted for inclusion in Maine Town Documents by an authorized administrator of DigitalCommons@UMaine. For more information, please contact um.library.technical.services@maine.edu.

ANNUAL REPORTS

OF THE

Town Officers

OF THE TOWN OF

Manchester, Maine



FOR THE MUNICIPAL YEAR ENDING FEBRUARY 15

1919

ANNUAL REPORTS

OF THE

Town Officers

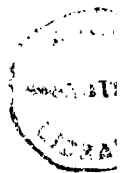
OF THE TOWN OF

Manchester, Maine



FOR THE MUNICIPAL YEAR ENDING FEBRUARY 15

1919



PRINTED BY THE MAINE FARMER COMPANY, AUGUSTA

Selectmen's Report

To the Citizens of Manchester:

We hereby submit our annual report.

VALUATION

Real estate, resident	\$167,095 00
Real estate, non-resident	93,010 00
<hr/>	
Total real estate	\$260,105 00
Personal estate, resident	\$ 49,085 00
Personal estate, non-resident .	9,600 00
<hr/>	
Total personal estate	\$ 58,685 00
<hr/>	
Total valuation, Apr. 1, 1918	\$318,790 00

LIVE STOCK

182 horses and mules	\$ 17,045 00
2 colts 2 to 3 years	125 00
1 colt under 2 years	65 00
260 cows	11,945 00
25 oxen	2,370 00
103 heifers 3 years	4,105 00
76 heifers over 18 months	2,105 00
<hr/>	
Total live stock	\$ 37,760 00

OTHER KINDS OF PERSONAL PROPERTY

Trust Company stock	\$ 2,000 00
Electric power line	1,500 00
Stock in trade	1,000 00
Motor boats, 13	1,425 00
Logs and lumber	3,500 00
Wood and bark	1,025 00
Automobiles, 16	3,600 00

Tractor, 1	200 00	
Musical instruments, 28	2,525 00	
Gasoline engines, 8	375 00	
Portable camps, 4	125 00	
Machinery	3,000 00	
Portable sawmills	650 00	
	<hr/>	\$ 20,925 00
Total personal estate		<hr/> \$ 58,685 00

APPROPRIATIONS

Common schools	\$ 900 00	
Free high school	200 00	
Insurance and supplies	100 00	
Text-books	75 00	
Repairs on schoolhouses	150 00	
Superintendent of schools	50 00	
Support of poor	150 00	
Roads and bridges	1,300 00	
Breaking snow	800 00	
Incidental charges	850 00	
State aid road	400 00	
	<hr/>	
Town tax	\$ 4,975 00	
County tax	511 47	
State tax	1,895 88	
Overlay	169 55	
	<hr/>	\$ 7,551 90

Rate of taxation, \$22.40 per \$1,000.00.

Poll tax, \$3.00.

Number of polls taxed, 137.

Number of polls not taxed, 38.

INCIDENTAL CHARGES

Appropriation	\$ 850 00	
Received from state for sheep killed	30 00	
Received from Longfellow fund	3 50	
	<hr/>	\$ 883 50
Paid New England Tel. & Tel. Co., toll charge	20	
Harold F. Pease, watching fire	2 00	
G. M. Knowles, services as selectman	80 00	
G. M. Knowles, repairs on Town Hall	6 00	
J. T. Collins, board of health	2 48	
J. T. Collins, insurance on Town Hall	55 09	
J. T. Collins, election clerk	2 00	
Newell White, Supt. orders	50	
G. M. Smith, sawing office wood	75	
Maine Farmer Co., town re- ports	24 00	
J. L. Hunt, advertising for teacher	28	
Kennebec Journal Co., W. S. S. proclamation	3 00	
F. C. True, care of Longfel- low lot	3 50	
Maine Central R. R., freight on screen	50	
H. H. Hill, survey of Farm- ingdale line	14 81	
F. L. Brown, use of water- ing tub	5 00	

E. C. Knowles, use of watering tub	5 00
A. E. Fifield, interest on temporary loan	67 50
Dr. Davies, reporting births and deaths	1 50
J. F. Pierce store, office books and supplies	11 91
James Welch, election clerk	2 00
Newell White, office supplies	1 70
W. A. Harper, school committee	5 00
B. S. Rollins, truant officer	1 00
B. S. Rollins, school committee	5 00
J. L. Hunt, Supt. of schools, 1917	75 00
G. M. Knowles, office supplies	3 15
J. L. Hunt, collector's commission	206 06
M. O. Foster, selectman ..	70 00
R. B. Morrill, selectman	80 00
F. W. Snow, ballot clerk ..	4 00
J. L. Hunt, posting warrants	4 50
J. L. Hunt, truant officer ..	2 00
J. L. Hunt, collecting dog licenses	4 00
J. L. Hunt, town clerk ...	20 00
Bert Arnold, election clerk	2 00
Andrews & Nelson, legal services	50 00

ANNUAL REPORTS

7

Total bills paid	\$	821 43
Unexpended balance		62 07
		<hr/>
	\$	883 50

ROADS AND BRIDGES

Appropriation	\$	1,300 00
Paid H. W. Hopkins	\$	5 00
H. E. Emery		1 50
F. W. Clark		158 05
C. H. Gilley		84 05
M. S. Johnson		77 00
A. S. Dennis		578 50
Ralph Robbins		64 17
G. M. Knowles		3 75
C. W. Arnold		18 00
R. B. Morrill		3 50
State Highway Commis- sion, patrol		191 06
Chauncey W. Fifield		2 50
A. M. Bowman, tools		16 02
W. A. Harper		33 75
J. T. Collins		35 50
James Welch		3 00
	<hr/> \$	1,275 35
Unexpended balance		24 65
		<hr/>
	\$	1,300 00

STATE AID ROAD

Appropriation	\$	400 00
Received from state		515 50
	<hr/> \$	915 50
Paid G. M. Smith	\$	51 58
Fred True		53 50
Fred True, Jr.		52 00

ANNUAL REPORTS

Stanley Griffin	49 00	
G. M. Knowles	49 00	
C. W. Arnold	66 00	
Ralph Robbins	73 17	
F. W. Clark	33 64	
R. B. Morrill	70 17	
Chas. Keenan	32 08	
Scott Burnham	18 67	
L. O. Ames	89 67	
A. S. Dennis	123 00	
Hector Fearebay	48 50	
Edwards, Walker Co., grav-		
el screen	5 50	
John Mills	51 08	
C. S. Pope & Sons	80 00	
<hr/>		
Total expended	\$	946 64
Overdrawn		31 14
<hr/>		
	\$	946 64

BREAKING SNOW

Appropriation	\$	800 00	
Received from L. A. & W. St. Ry.		7 50	
<hr/>			
	\$		807 50
Paid Ella Cunningham	\$	44 00	
Fiasher Hawkins		10 50	
P. J. Caldwell		3 50	
W. H. Stewart		9 00	
George Morrissey		2 00	
J. H. Merrill		7 00	
E. E. Merrill		4 87	
M. Dailey		8 25	
H. P. Young		7 12	
Warner Taylor		27 75	

ANNUAL REPORTS

9

H. A. Young	20 74
O. H. Taylor	23 50
Wallace Welch	12 89
James Welch	14 37
L. O. Ames	16 25
Malcolm Farr	1 38
C. W. Arnold	23 40
R. C. Jennings	35 00
C. H. Moore	23 35
H. W. Hopkins	46 45
Wallace Young	14 75
Franklin Maxim	4 00
M. S. Johnson	6 75
C. H. Gilley	10 00
W. L. Brown	62 75
J. T. Collins	20 36
Ourelle St. Pierre	1 62
Erving Lord	18 00
Roy Whitten	5 00
W. C. Grant	8 25
H. A. Burnham	8 00
W. A. Harper	23 55
A. B. Harper	4 76
Harold Pelton	3 07
Donald Whitman	4 00
Alton Hartung	15 75
H. F. Cummings	52 00
G. H. Higgins	1 50
A. S. Dennis	41 50
O. T. Smith	4 00
L. T. Cram	3 88
F. C. True	3 00
H. E. Emery	11 75
I. W. Hawkes & Son	18 25
W. E. Lord	51 50
H. H. Whitten	12 87

Egbert Smith	4 00
J. R. Fifield	12 84
Hector S. Fearebay	4 50
Harry Averill	3 00
M. S. Fifield	24 00
J. A. Daggett	1 00
A. E. Mason	2 13
A. E. Benson	47 29
W. M. Prescott	81 25
A. F. Brown	16 00
C. S. Pope & Sons	44 80
Wm. Welch	15 49
Karl Flynt	1 25
Russell J. Leighton	3 25
G. M. Smith	50
C. M. Sanborn	8 50
Geo. H. Parsons	17 00
R. B. Morrill	18 00
Bert Arnold	7 75

Total bills paid\$1,064 73

Overdrawn \$ 257 23

\$1,064 73 \$1,064 73

SUPPORT OF POOR

Appropriation\$ 150 00

Received from Bangor 652 91

Received from J. T. Collins,

Washburn pension acct. 15 75

\$ 818 66

For Washburn Family

Paid A. M. Bowman, groceries . \$ 43 25

S. A. Barnes, rent 11 66

C. H. Gilley, rent 5 00

Geo. H. Parsons, wood ..	16 00	
Augusta General Hospital	39 00	
Buzzell & Weston, dry		
goods	8 22	
F. L. Hersey, boots	8 00	
R. W. Soule Emporium,		
packing	3 25	
R. B. Morrill, moving	5 00	
G. M. Knowles, removal ex-		
pense	6 81	
Due from Bangor, 1917 acct. ..	522 47	
	<hr/>	\$ 668 66

For T. C. Jones

Paid A. M. Bowman, groceries .	\$ 19 57	
M. O. Foster, rent	14 00	
	<hr/>	\$ 33 57
Unexpended balance		116 43
		<hr/>
	\$	818 66

UNCOLLECTED TAXES

E. K. Burgess Est.	\$ 4 48	
Roy Cottle	5 80	
H. E. Emery	36 15	
Wm. H. Howard	8 04	
Hollis Knowles	4 57	
W. D. Maxim	3 78	
Perley Richardson	10 84	
Russell Richardson	4 12	
Clarence Smith	3 00	
Chas. Staples	3 00	
Warner Taylor	5 53	
Geo. A. Johnson Est.	1 34	
Wm. O'Hara	5 60	
Henry Partridge	3 81	
	<hr/>	\$ 100 06

ABATEMENTS, 1918

Clarence Burnham, in army	\$ 3 00	
Eugene Davis, out of state	3 00	
Howard Drake, out of state ...	3 00	
M. S. Fifield, over age	3 00	
Fred Fuller, paid in Palermo ...	3 00	
Loyal Gilman, in army	3 00	
W. C. Harper, in army	3 00	
———— Marshall, out of town	3 00	
Chas. Nickerson, over age	3 00	
Rose Stringer, unable to pay	4 48	
Charles E. Weeks, in army	3 00	
Melvina Thayer, unknown	56	
Scott Fifield, in army	3 00	
	—————\$	38 04

ABATEMENTS, 1917

Joe Caravoui, out of town	\$ 2 14	
E. E. Freeman, out of town	86	
Harris Price, paid in Winthrop	7 28	
Melvina Thayer	54	
Clarence Burnham, paid elsewhere	3 00	
E. E. Freeman	3 00	
A. E. Farr	3 00	
Orren G. Howard	3 00	
M. G. Libby	3 00	
Clarence Smith	3 00	
Chas. Thorne	3 00	
	—————\$	31 82

MISCELLANEOUS RECEIPTS

From city of Bangor, Washburn	
acct.	\$652 91
L. A. & W. St. Ry., removal	
of snow	7 50

State treasurer, pension ac-		
count	165	00
State treasurer, damage by		
dogs	30	00
State treasurer, dog licenses		
refunded	8	69
School mill fund	389	18
Common school fund	491	32
Free high school	454	00
State aid road	515	50
Dog licenses collected	46	00
Town of Farmingdale, sur-		
vey of line	7	40
Longfellow fund interest	3	50
	<hr/>	\$ 2,771 00

ASSETS

Longfellow fund and interest in		
bank, less \$3.50 expended	\$111	15
Due from collector, 1918	100	06
Cash in treasury	256	21
	<hr/>	\$ 467 42

LIABILITIES

Sanford fund and interest	\$136	24
Longfellow fund and interest ...	111	15
Outstanding bills, estimated	200	00
	<hr/>	\$ 447 39
Net assets		20 03
	<hr/>	\$ 467 42

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,
Selectmen and Auditors.

Collector's Report

DR.

To commitments	\$7,551 90	
To commitments, supplementary	19 59	
	<hr/>	\$ 7,571 49

CR.

By paid treasurer	\$7,433 39	
By abatements	38 04	
By uncollected	100 06	
	<hr/>	\$ 7,571 49

J. L. HUNT, *Collector.*

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,

Auditors.

Treasurer's Report

DR.

Rec'd, treasurer of 1917	\$ 1 05
Rec'd, collector of 1918	7,433 39
Rec'd, collector of 1917	86 72
Rec'd, collector of 1916	11 74
Miscellaneous	2,771 00
	<hr/> \$ 10,303 90

CR.

By paid town orders	\$4,108 15
School orders	3,141 43
Overseer's orders	179 76
Dog license to state ..	46 00
State tax	1,895 88
County tax	511 47
State pensions	165 00
Cash in treasury	256 21
	<hr/> \$ 10,303 90

J. L. HUNT, *Treas.*

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,

Auditors.

Report of School Committee

To the Citizens of Manchester:

The school committee submits the following report:

COMMON SCHOOLS

Appropriation	\$900 00	
Received from state	800 50	
Balance from 1917	287 87	
	<hr/>	\$ 1,988 37

SCHOOL NO. 1

Teaching and board	\$457 00	
Fuel	61 60	
Transportation	9 00	
Janitor	8 40	
	<hr/>	\$ 536 00

SCHOOL NO. 2

Teaching and board	\$407 00	
Fuel	45 65	
Janitor	8 30	
Transportation	101 00	
	<hr/>	\$ 561 95

SCHOOL NO. 4

Teaching and board	\$363 00	
Fuel	42 25	
Janitor	7 50	
	<hr/>	\$ 412 75

SCHOOL NO. 6

Teaching and board	\$457 50	
Fuel	62 00	

Transportation	247 50	
Janitor	8 40	
	<hr/>	\$ 775 40
Total expended		\$ 2,286 10
Overdrawn		297 73
		<hr/>
		\$ 1,988 37

FREE HIGH SCHOOL

Appropriation	\$200 00	
Received from state	302 00	
	<hr/>	\$ 502 00
Excess from 1917		116 15
		<hr/>
Available		\$ 385 85
Paid Cony High School ...	\$453 00	
Overdrawn	67 15	
	<hr/>	\$ 385 85

INSURANCE AND SUPPLIES

Appropriation	\$100 00	
Balance from 1917	46 78	
	<hr/>	\$ 146 78
Paid R. S. Wardwell	\$ 6 11	
T. & P. Stamp Co.	1 25	
H. M. Weigel ..	2 50	
Newell White	1 00	
E. E. Babb & Co.	5 96	
J. T. Collins, insurance ..	20 25	
W. A. Harper	2 85	
J. S. Hammett Co.	39 60	
Brooks Hardware Co.	80	
E. W. A. Rowles ..	33 20	

W. F. Packard	4	70	
A. M. Bowman	5	71	
			\$ 124 93
Unexpended balance			21 85
			<u>146 78</u>
			\$

REPAIRS

Appropriation	\$150	00	
Excess from 1917	1	01	
			<u>148 99</u>
Available	\$		
Paid M. O. Foster	\$	4	00
Franklin Maxim		25	
Mrs. Stella Griffin	5	00	
W. A. Harper	8	50	
Church Hardware Co.	3	09	
Edith Whitten	5	00	
F. S. Wingate	1	00	
Hume-Newhall Co.	6	76	
W. A. Harper	5	30	
J. A. Daggett	7	50	
H. H. Whitten	3	75	
B. S. Rollins	4	00	
W. A. Harper	3	49	
			\$ 57 64
Unexpended balance			91 35
			<u>148 99</u>
			\$

TEXT-BOOKS

Appropriation	\$ 75	00	
Balance from 1917	18	37	
			<u>93 37</u>
Available	\$		

ANNUAL REPORTS

19

Paid Ginn & Co.	\$ 18 86	
American Book Co.	20 73	
D. C. Heath & Co.	24 48	
Benj. Sanborn	7 51	
Silver, Burdett Co.	9 60	
E. E. Babb & Co.	10 46	
	<hr/>	\$ 91 64
Unexpended balance		1 73
		<hr/>
	\$	93 37

SUPERINTENDENT OF SCHOOLS

Appropriation	\$ 50 00
Paid W. F. Packard	\$128 12
	<hr/>
Overdrawn	\$ 78 12
	<hr/>
	\$ 128 12

Respectfully submitted,

W. A. HARPER,
B. S. ROLLINS.

G. M. KNOWLES,
R. B. MORRILL,
Auditors.

Superintendent of School's Report

*To the Superintending School Committee and Citizens
of the Town of Manchester:*

I hereby submit to you my first report of the conditions and progress of the schools of Manchester for the municipal year ending Feb. 15, 1919.

The report of a superintendent of schools should set forth the successes and failures in the work of the school; point out the excellencies and imperfections; and suggest such steps for improvement as seem wise.

The past year has been one of average growth and progress.

The attendance, as a whole, has been good.

There has been a good interest in the schools on the part of the teachers during the past year. This is a very important factor in the welfare of any school system.

No matter how able a school committee you may elect, or how capable a superintendent your committee may secure, they can do but little unless they secure a good hard-working corps of teachers.

Good teachers and good text-books are the two most essential factors for a good school system, but the most essential is good teachers, for a good teacher will get good results from poor text-books.

It is impossible for a child to get adequate preparation in the common school branches unless he spends some time out of school in study.

He may be able to grade or pass, but that is a different thing from mastering the subjects so as to have them as handy as tools to use in everyday life.

Another important point for consideration is the matter of regularity in school attendance.

One cannot run a factory, or any business for that matter, if the workmen are straggling in at any time,

or are absent whenever they like; neither can one run a good school under such conditions. A day lost from school can never be made up.

The school cannot do all of this great work of educating the child. There are other powerful influences that have a part to do.

The material and social environment of the pupil outside of the school, his home, the play-ground, the street life, the Sunday school—all these are at work as partners with the school in shaping the life and character of the child, and the very best school that any community can have is found where all these forces are working together harmoniously and effectively to accomplish the aims for which the school exists.

Some improvements have been made in our school buildings the past year, and many more should be made the coming year. The schoolroom under the Town Hall should be plastered and painted, as it is in very bad condition. The same thing should be done to the schoolroom in District No. 2.

The other schoolrooms are in fair condition.

New seats should be put in at No. 6 as soon as it is possible. This work cannot all be done in one year, but a little should be done each year until our school buildings are in first-class condition.

Some changes in text-books should be made the coming year. The funds of the past year have only been sufficient to replace the worn out books.

The following rules are printed for the use of the public, and cover those points which are generally subjects of inquiry by citizens.

I

Teachers shall keep the superintendent of schools informed of all matters affecting the character and welfare of the schools.

II

Teachers shall promptly report cases of truancy to the superintendent of schools, but shall not employ pupils during school hours to investigate cases of absent scholars.

III

The discipline of the school shall be of a parental character, politeness and good behavior shall be carefully inculcated. Corporal punishment shall be resorted to only when other means fail. In every instance of the infliction of corporal punishment, teachers shall keep a record of the time, cause, manner and amount of punishment inflicted, a copy of which shall be included in their monthly report to the superintendent of schools.

IV

Teachers shall be present in school at least fifteen minutes before the commencement of the session.

V

Teachers are required to take daily care that the schoolhouse, books, furniture and apparatus in same, as well as the outbuildings, fences and property connected with the school be not unnecessarily defaced or injured in any manner by scholars. Teachers shall give to the superintendent of schools prompt notice in writing of injuries and of any repairs needed.

VI

Teachers are required to give careful attention to ventilation and temperature of their schoolrooms, avoiding extremes of heat and cold, and keeping the rooms, so far as it depends upon artificial heat, between the limits of 65 and 70 degrees Fahrenheit, and shall ensure change of air regularly at recesses and at the close of the session.

VII

Teachers shall rank monthly the pupils under their care and make returns to the parents and to the superintendent of schools, on blanks provided for that purpose.

VIII

In no school or department shall there be stated examinations (such as monthly, semi-annual or final examinations) to determine the classification or promotion of pupils. Classification shall be determined mainly by the regular work of pupils as evidenced by the teacher's record. Such record shall be indicated by the letters A, B, C, D, together with plus and minus signs, with the following meanings: "A" equals 90-100, "B" equals 80-90, "C" equals 70-80, "D" is not a passing mark. A plus or minus mark indicates a high or low standing within the range of the letter used.

IX

No pupil shall be received into any classroom or school who is not personally clean and tidy in dress, insofar as such tidiness is within his control.

X

No pupil shall be received into any school after illness, who has not conformed to the rules of medical inspection.

XI

After each case of absence or tardiness, a written excuse shall be required of the parent or guardian and placed on file by the teacher.

XII

Whenever a pupil is suspended from school, a written notice shall be sent to the parent or guardian and to the superintendent of schools, with the reason for such suspension.

XIII

Teachers shall receive and carefully consider all complaints from parents or guardians, referring to the superintendent of schools such cases as cannot be readily settled.

XIV

Teachers shall cause the United States Flag to be appropriately displayed outside their buildings whenever the weather permits.

Pupils in the public schools of Manchester during the fall term of 1918:

Grade	1	2	3	4	5	6	7	8	9	Total
Boys	9	4	11	3	10	4	4	4	8—	57
Girls	12	6	8	5	6	3	6	2	4—	52
Total	21	10	19	8	16	7	10	6	12—	109

There were 7 boys and 8 girls attending high school from the town.

In closing, I wish to express my appreciation of the fidelity and whole-hearted support of the superintending school committee in all matters of the school management and also to thank the citizens of the town for the expression of confidence and good will toward the management of the schools.

Respectfully submitted,

W. F. PACKARD,

Supt. of Schools.

Manchester, Maine, Feb. 15, 1919.

ANNUAL REPORTS

OF THE

Town Officers

OF THE TOWN OF

Manchester, Maine



FOR THE MUNICIPAL YEAR ENDING FEBRUARY 15

1919

PRINTED BY THE MAINE FARMER COMPANY, AUGUSTA

Selectmen's Report

To the Citizens of Manchester:

We hereby submit our annual report.

VALUATION

Real estate, resident	\$167,095 00
Real estate, non-resident	93,010 00
<hr/>	
Total real estate	\$260,105 00
Personal estate, resident	\$ 49,085 00
Personal estate, non-resident	9,600 00
<hr/>	
Total personal estate	\$ 58,685 00
<hr/>	
Total valuation, Apr. 1, 1918	\$318,790 00

LIVE STOCK

182 horses and mules\$ 17,045 00
2 colts 2 to 3 years	125 00
1 colt under 2 years	65 00
260 cows	11,945 00
25 oxen	2,370 00
103 heifers 3 years	4,105 00
76 heifers over 18 months	2,105 00
<hr/>	
Total live stock\$ 37,760 00

OTHER KINDS OF PERSONAL PROPERTY

Trust Company stock\$ 2,000 00
Electric power line	1,500 00
Stock in trade	1,000 00
Motor boats, 13	1,425 00
Logs and lumber	3,500 00
Wood and bark	1,025 00
Automobiles, 16	3,600 00

ANNUAL REPORTS

Tractor, 1	200 00	
Musical instruments, 28	2,525 00	
Gasoline engines, 8	375 00	
Portable camps, 4	125 00	
Machinery	3,000 00	
Portable sawmills	650 00	
	<hr/>	\$ 20,925 00
Total personal estate		\$ 58,685 00

APPROPRIATIONS

Common schools	\$ 900 00	
Free high school	200 00	
Insurance and supplies	100 00	
Text-books	75 00	
Repairs on schoolhouses	150 00	
Superintendent of schools	50 00	
Support of poor	150 00	
Roads and bridges	1,300 00	
Breaking snow	800 00	
Incidental charges	850 00	
State aid road	400 00	
	<hr/>	
Town tax	\$ 4,975 00	
County tax	511 47	
State tax	1,895 88	
Overlay	169 55	
	<hr/>	\$ 7,551 90

Rate of taxation, \$22.40 per \$1,000.00.

Poll tax, \$3.00.

Number of polls taxed, 137.

Number of polls not taxed, 38.

INCIDENTAL CHARGES

Appropriation	\$ 850 00	
Received from state for sheep killed	30 00	
Received from Longfellow fund	3 50	
	<hr/>	\$ 883 50
Paid New England Tel. & Tel. Co., toll charge	\$ 20	
Harold F. Pease, watching fire	2 00	
G. M. Knowles, services as selectman	80 00	
G. M. Knowles, repairs on Town Hall	6 00	
J. T. Collins, board of health	2 48	
J. T. Collins, insurance on Town Hall	55 09	
J. T. Collins, election clerk	2 00	
Newell White, Supt. orders	50	
G. M. Smith, sawing office wood	75	
Maine Farmer Co., town re- ports	24 00	
J. L. Hunt, advertising for teacher	28	
Kennebec Journal Co., W. S. S. proclamation	3 00	
F. C. True, care of Longfel- low lot	3 50	
Maine Central R. R., freight on screen	50	
H. H. Hill, survey of Farm- ingdale line	14 81	
F. L. Brown, use of water- ing tub	5 00	

E. C. Knowles, use of watering tub	5 00
A. E. Fifield, interest on temporary loan	67 50
Dr. Davies, reporting births and deaths	1 50
J. F. Pierce store, office books and supplies	11 91
James Welch, election clerk	2 00
Newell White, office supplies	1 70
W. A. Harper, school committee	5 00
B. S. Rollins, truant officer	1 00
B. S. Rollins, school committee	5 00
J. L. Hunt, Supt. of schools, 1917	75 00
G. M. Knowles, office supplies	3 15
J. L. Hunt, collector's commission	206 06
M. O. Foster, selectman ...	70 00
R. B. Morrill, selectman	80 00
F. W. Snow, ballot clerk ..	4 00
J. L. Hunt, posting warrants	4 50
J. L. Hunt, truant officer ..	2 00
J. L. Hunt, collecting dog licenses	4 00
J. L. Hunt, town clerk ...	20 00
Bert Arnold, election clerk	2 00
Andrews & Nelson, legal services	50 00

ANNUAL REPORTS

7

Total bills paid	\$	821 43
Unexpended balance		62 07
		<hr/>
	\$	883 50

ROADS AND BRIDGES

Appropriation	\$	1,300 00
Paid H. W. Hopkins	\$	5 00
H. E. Emery		1 50
F. W. Clark		158 05
C. H. Gilley		84 05
M. S. Johnson		77 00
A. S. Dennis		578 50
Ralph Robbins		64 17
G. M. Knowles		3 75
C. W. Arnold		18 00
R. B. Morrill		3 50
State Highway Commis- sion, patrol		191 06
Chauncey W. Fifield		2 50
A. M. Bowman, tools ...		16 02
W. A. Harper		33 75
J. T. Collins		35 50
James Welch		3 00
	<hr/>	\$ 1,275 35
Unexpended balance		24 65
		<hr/>
	\$	1,300 00

STATE AID ROAD

Appropriation	\$	400 00
Received from state		515 50
	<hr/>	\$ 915 50
Paid G. M. Smith	\$	51 58
Fred True		53 50
Fred True, Jr.		52 00

Stanley Griffin	49 00	
G. M. Knowles	49 00	
C. W. Arnold	66 00	
Ralph Robbins	73 17	
F. W. Clark	33 64	
R. B. Morrill	70 17	
Chas. Keenan	32 08	
Scott Burnham	18 67	
L. O. Ames	89 67	
A. S. Dennis	123 00	
Hector Fearebay	48 50	
Edwards, Walker Co., grav-		
el screen	5 50	
John Mills	51 08	
C. S. Pope & Sons	80 00	
		<hr/>
Total expended	\$	946 64
Overdrawn		31 14
		<hr/>
		\$ 946 64

BREAKING SNOW

Appropriation	\$	800 00	
Received from L. A. & W. St. Ry.		7 50	
		<hr/>	
		\$	807 50
Paid Ella Cunningham	\$	44 00	
Fiasher Hawkins		10 50	
P. J. Caldwell		3 50	
W. H. Stewart		9 00	
George Morrissey		2 00	
J. H. Merrill		7 00	
E. E. Merrill		4 87	
M. Dailey		8 25	
H. P. Young		7 12	
Warner Taylor		27 75	

H. A. Young	20 74
O. H. Taylor	23 50
Wallace Welch	12 89
James Welch	14 37
L. O. Ames	16 25
Malcolm Farr	1 38
C. W. Arnold	23 40
R. C. Jennings	35 00
C. H. Moore	23 35
H. W. Hopkins	46 45
Wallace Young	14 75
Franklin Maxim	4 00
M. S. Johnson	6 75
C. H. Gilley	10 00
W. L. Brown	62 75
J. T. Collins	20 36
Ourelle St. Pierre	1 62
Erving Lord	18 00
Roy Whitten	5 00
W. C. Grant	8 25
H. A. Burnham	8 00
W. A. Harper	23 55
A. B. Harper	4 76
Harold Pelton	3 07
Donald Whitman	4 00
Alton Hartung	15 75
H. F. Cummings	52 00
G. H. Higgins	1 50
A. S. Dennis	41 50
O. T. Smith	4 00
L. T. Cram	3 88
F. C. True	3 00
H. E. Emery	11 75
I. W. Hawkes & Son	18 25
W. E. Lord	51 50
H. H. Whitten	12 87

Egbert Smith	4 00
J. R. Fifield	12 84
Hector S. Fearebay	4 50
Harry Averill	3 00
M. S. Fifield	24 00
J. A. Daggett	1 00
A. E. Mason	2 13
A. E. Benson	47 29
W. M. Prescott	81 25
A. F. Brown	16 00
C. S. Pope & Sons	44 80
Wm. Welch	15 49
Karl Flynt	1 25
Russell J. Leighton	3 25
G. M. Smith	50
C. M. Sanborn	8 50
Geo. H. Parsons	17 00
R. B. Morrill	18 00
Bert Arnold	7 75

Total bills paid\$1,064 73

Overdrawn \$ 257 23

\$1,064 73 \$1,064 73

SUPPORT OF POOR

Appropriation\$ 150 00

Received from Bangor 652 91

Received from J. T. Collins,

Washburn pension acct. 15 75

\$ 818 66

For Washburn Family

Paid A. M. Bowman, groceries ..\$ 43 25

S. A. Barnes, rent 11 66

C. H. Gilley, rent 5 00

ANNUAL REPORTS

11

Geo. H. Parsons, wood . . .	16 00	
Augusta General Hospital	39 00	
Buzzell & Weston, dry		
goods	8 22	
F. L. Hersey, boots	8 00	
R. W. Soule Emporium,		
packing	3 25	
R. B. Morrill, moving . . .	5 00	
G. M. Knowles, removal ex-		
pense	6 81	
Due from Bangor, 1917 acct. .	522 47	
	<hr/>	\$ 668 66

For T. C. Jones

Paid A. M. Bowman, groceries . \$	19 57	
M. O. Foster, rent	14 00	
	<hr/>	\$ 33 57
Unexpended balance		116 43
		<hr/>
		\$ 818 66

UNCOLLECTED TAXES

E. K. Burgess Est. \$	4 48	
Roy Cottle	5 80	
H. E. Emery	36 15	
Wm. H. Howard	8 04	
Hollis Knowles	4 57	
W. D. Maxim	3 78	
Perley Richardson	10 84	
Russell Richardson	4 12	
Clarence Smith	3 00	
Chas. Staples	3 00	
Warner Taylor	5 53	
Geo. A. Johnson Est.	1 34	
Wm. O'Hara	5 60	
Henry Partridge	3 81	
	<hr/>	\$ 100 06

ABATEMENTS, 1918

Clarence Burnham, in army	\$ 3 00	
Eugene Davis, out of state	3 00	
Howard Drake, out of state	3 00	
M. S. Fifield, over age	3 00	
Fred Fuller, paid in Palermo	3 00	
Loyal Gilman, in army	3 00	
W. C. Harper, in army	3 00	
——— Marshall, out of town	3 00	
Chas. Nickerson, over age	3 00	
Rose Stringer, unable to pay	4 48	
Charles E. Weeks, in army	3 00	
Melvina Thayer, unknown	56	
Scott Fifield, in army	3 00	
—————	\$	38 04

ABATEMENTS, 1917

Joe Caravoui, out of town	\$ 2 14	
E. E. Freeman, out of town	86	
Harris Price, paid in Winthrop .	7 28	
Melvina Thayer	54	
Clarence Burnham, paid elsewhere	3 00	
E. E. Freeman	3 00	
A. E. Farr	3 00	
Orren G. Howard	3 00	
M. G. Libby	3 00	
Clarence Smith	3 00	
Chas. Thorne	3 00	
—————	\$	31 82

MISCELLANEOUS RECEIPTS

From city of Bangor, Washburn	
acct.	\$652 91
L. A. & W. St. Ry., removal	
of snow	7 50

State treasurer, pension ac-		
count	165	00
State treasurer, damage by		
dogs	30	00
State treasurer, dog licenses		
refunded	8	69
School mill fund	389	18
Common school fund	491	32
Free high school	454	00
State aid road	515	50
Dog licenses collected	46	00
Town of Farmingdale, sur-		
vey of line	7	40
Longfellow fund interest	3	50
	—————	\$ 2,771 00

ASSETS

Longfellow fund and interest in		
bank, less \$3.50 expended	\$111	15
Due from collector, 1918 ..	100	06
Cash in treasury	256	21
	—————	\$ 467 42

LIABILITIES

Sanford fund and interest	\$136	24
Longfellow fund and interest	111	15
Outstanding bills, estimated	200	00
	—————	\$ 447 39
Net assets		20 03
		—————
		\$ 467 42

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,
Selectmen and Auditors.

Collector's Report

DR.

To commitments	\$7,551	90	
To commitments, supplementary	19	59	
			<hr/>
			\$ 7,571 49

CR.

By paid treasurer	\$7,433	39	
By abatements	38	04	
By uncollected	100	06	
			<hr/>
			\$ 7,571 49

J. L. HUNT, *Collector.*

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,

Auditors.

Treasurer's Report

DR.

Rec'd, treasurer of 1917	\$ 1 05
Rec'd, collector of 1918	7,433 39
Rec'd, collector of 1917	86 72
Rec'd, collector of 1916	11 74
Miscellaneous	2,771 00
	<hr/> \$ 10,303 90

CR.

By paid town orders	\$4,108 15
School orders	3,141 43
Overseer's orders	179 76
Dog license to state ..	46 00
State tax	1,895 88
County tax	511 47
State pensions	165 00
Cash in treasury	256 21
	<hr/> \$ 10,303 90

J. L. HUNT, *Treas.*

G. M. KNOWLES,
M. O. FOSTER,
R. B. MORRILL,

Auditors.

Report of School Committee

To the Citizens of Manchester:

The school committee submits the following report:

COMMON SCHOOLS

Appropriation	\$900 00	
Received from state	800 50	
Balance from 1917	287 87	
	<hr/>	\$ 1,988 37

SCHOOL NO. 1

Teaching and board	\$457 00	
Fuel	61 60	
Transportation	9 00	
Janitor	8 40	
	<hr/>	\$ 536 00

SCHOOL NO. 2

Teaching and board	\$407 00	
Fuel	45 65	
Janitor	8 30	
Transportation	101 00	
	<hr/>	\$ 561 95

SCHOOL NO. 4

Teaching and board	\$363 00	
Fuel	42 25	
Janitor	7 50	
	<hr/>	\$ 412 75

SCHOOL NO. 6

Teaching and board	\$457 50
Fuel	62 00

Transportation	247 50	
Janitor	8 40	
	<hr/>	\$ 775 40
Total expended	\$ 2,286 10	
Overdrawn	297 73	
	<hr/>	\$ 1,988 37

FREE HIGH SCHOOL

Appropriation	\$200 00	
Received from state	302 00	
	<hr/>	\$ 502 00
Excess from 1917		116 15
	<hr/>	
Available	\$ 385 85	
Paid Cony High School ...	\$453 00	
Overdrawn ...	67 15	
	<hr/>	\$ 385 85

INSURANCE AND SUPPLIES

Appropriation	\$100 00	
Balance from 1917	46 78	
	<hr/>	\$ 146 78
Paid R. S. Wardwell ..	\$ 6 11	
T. & P. Stamp Co.	1 25	
H. M. Weigel ..	2 50	
Newell White	1 00	
E. E. Babb & Co.	5 96	
J. T. Collins, insurance ..	20 25	
W. A. Harper	2 85	
J. S. Hammett Co.	39 60	
Brooks Hardware Co.	80	
E. W. A. Rowles ..	33 20	

W. F. Packard	4	70	
A. M. Bowman	5	71	
			\$ 124 93
Unexpended balance			21 85
			<hr/>
			\$ 146 78

REPAIRS

Appropriation	\$150	00	
Excess from 1917	1	01	
			<hr/>
Available	\$		148 99
Paid M. O. Foster	\$	4	00
Franklin Maxim		25	
Mrs. Stella Griffin		5	00
W. A. Harper		8	50
Church Hardware Co.		3	09
Edith Whitten		5	00
F. S. Wingate		1	00
Hume-Newhall Co.		6	76
W. A. Harper		5	30
J. A. Daggett		7	50
H. H. Whitten		3	75
B. S. Rollins		4	00
W. A. Harper		3	49
			<hr/>
			\$ 57 64
Unexpended balance			91 35
			<hr/>
			\$ 148 99

TEXT-BOOKS

Appropriation	\$ 75	00	
Balance from 1917	18	37	
			<hr/>
Available	\$		93 37

ANNUAL REPORTS

19

Paid Ginn & Co.	\$ 18 86	
American Book Co.	20 73	
D. C. Heath & Co.	24 48	
Benj. Sanborn	7 51	
Silver, Burdett Co.	9 60	
E. E. Babb & Co.	10 46	
	<hr/>	\$ 91 64
Unexpended balance		1 73
		<hr/>
	\$	93 37

SUPERINTENDENT OF SCHOOLS

Appropriation	\$ 50 00
Paid W. F. Packard	\$128 12
	<hr/>
Overdrawn	\$ 78 12
	<hr/>
	\$ 128 12

Respectfully submitted,

W. A. HARPER,
B. S. ROLLINS.

G. M. KNOWLES,
R. B. MORRILL,
Auditors.

Superintendent of School's Report

*To the Superintending School Committee and Citizens
of the Town of Manchester:*

I hereby submit to you my first report of the conditions and progress of the schools of Manchester for the municipal year ending Feb. 15, 1919.

The report of a superintendent of schools should set forth the successes and failures in the work of the school; point out the excellencies and imperfections; and suggest such steps for improvement as seem wise.

The past year has been one of average growth and progress.

The attendance, as a whole, has been good.

There has been a good interest in the schools on the part of the teachers during the past year. This is a very important factor in the welfare of any school system.

No matter how able a school committee you may elect, or how capable a superintendent your committee may secure, they can do but little unless they secure a good hard-working corps of teachers.

Good teachers and good text-books are the two most essential factors for a good school system, but the most essential is good teachers, for a good teacher will get good results from poor text-books.

It is impossible for a child to get adequate preparation in the common school branches unless he spends some time out of school in study.

He may be able to grade or pass, but that is a different thing from mastering the subjects so as to have them as handy as tools to use in everyday life.

Another important point for consideration is the matter of regularity in school attendance.

One cannot run a factory, or any business for that matter, if the workmen are straggling in at any time,

or are absent whenever they like; neither can one run a good school under such conditions. A day lost from school can never be made up.

The school cannot do all of this great work of educating the child. There are other powerful influences that have a part to do.

The material and social environment of the pupil outside of the school, his home, the play-ground, the street life, the Sunday school—all these are at work as partners with the school in shaping the life and character of the child, and the very best school that any community can have is found where all these forces are working together harmoniously and effectively to accomplish the aims for which the school exists.

Some improvements have been made in our school buildings the past year, and many more should be made the coming year. The schoolroom under the Town Hall should be plastered and painted, as it is in very bad condition. The same thing should be done to the schoolroom in District No. 2.

The other schoolrooms are in fair condition.

New seats should be put in at No. 6 as soon as it is possible. This work cannot all be done in one year, but a little should be done each year until our school buildings are in first-class condition.

Some changes in text-books should be made the coming year. The funds of the past year have only been sufficient to replace the worn out books.

The following rules are printed for the use of the public, and cover those points which are generally subjects of inquiry by citizens.

I

Teachers shall keep the superintendent of schools informed of all matters affecting the character and welfare of the schools.

II

Teachers shall promptly report cases of truancy to the superintendent of schools, but shall not employ pupils during school hours to investigate cases of absent scholars.

III

The discipline of the school shall be of a parental character, politeness and good behavior shall be carefully inculcated. Corporal punishment shall be resorted to only when other means fail. In every instance of the infliction of corporal punishment, teachers shall keep a record of the time, cause, manner and amount of punishment inflicted, a copy of which shall be included in their monthly report to the superintendent of schools.

IV

Teachers shall be present in school at least fifteen minutes before the commencement of the session.

V

Teachers are required to take daily care that the schoolhouse, books, furniture and apparatus in same, as well as the outbuildings, fences and property connected with the school be not unnecessarily defaced or injured in any manner by scholars. Teachers shall give to the superintendent of schools prompt notice in writing of injuries and of any repairs needed.

VI

Teachers are required to give careful attention to ventilation and temperature of their schoolrooms, avoiding extremes of heat and cold, and keeping the rooms, so far as it depends upon artificial heat, between the limits of 65 and 70 degrees Fahrenheit, and shall ensure change of air regularly at recesses and at the close of the session.

VII

Teachers shall rank monthly the pupils under their care and make returns to the parents and to the superintendent of schools, on blanks provided for that purpose.

VIII

In no school or department shall there be stated examinations (such as monthly, semi-annual or final examinations) to determine the classification or promotion of pupils. Classification shall be determined mainly by the regular work of pupils as evidenced by the teacher's record. Such record shall be indicated by the letters A, B, C, D, together with plus and minus signs, with the following meanings: "A" equals 90-100, "B" equals 80-90, "C" equals 70-80, "D" is not a passing mark. A plus or minus mark indicates a high or low standing within the range of the letter used.

IX

No pupil shall be received into any classroom or school who is not personally clean and tidy in dress, insofar as such tidiness is within his control.

X

No pupil shall be received into any school after illness, who has not conformed to the rules of medical inspection.

XI

After each case of absence or tardiness, a written excuse shall be required of the parent or guardian and placed on file by the teacher.

XII

Whenever a pupil is suspended from school, a written notice shall be sent to the parent or guardian and to the superintendent of schools, with the reason for such suspension.

XIII

Teachers shall receive and carefully consider all complaints from parents or guardians, referring to the superintendent of schools such cases as cannot be readily settled.

XIV

Teachers shall cause the United States Flag to be appropriately displayed outside their buildings whenever the weather permits.

Pupils in the public schools of Manchester during the fall term of 1918:

Grade	1	2	3	4	5	6	7	8	9	Total
Boys	9	4	11	3	10	4	4	4	8—	57
Girls	12	6	8	5	6	3	6	2	4—	52
Total	21	10	19	8	16	7	10	6	12—	109

There were 7 boys and 8 girls attending high school from the town.

In closing, I wish to express my appreciation of the fidelity and whole-hearted support of the superintending school committee in all matters of the school management and also to thank the citizens of the town for the expression of confidence and good will toward the management of the schools.

Respectfully submitted,

W. F. PACKARD,

Supt. of Schools.

Manchester, Maine, Feb. 15, 1919.